



ALPHA OMEGA INTERNATIONAL COLLEGE

*Forming Leaders For Church & Communities*

## ADMISSION FORM INSTRUCTIONS

### **ALL APPLICANTS** (Full-time, Part-time, and International):

1. Please submit completed admission form: a. In person at the office, or b. by post to the Registrar's Office or by email to [enquiries@aoic.org.my](mailto:enquiries@aoic.org.my)
2. The following admission fee must accompany this application. Note: admission fee is non-refundable.
  - For local application, a fee of RM200.00 by online transfer to Public Bank Bhd : 3225092308 or cheque (made payable to "AOIC Berhad")
  - For international application, a fee of US\$100.00 in bank draft (made payable to "AOIC Berhad") or international transfers to PBB a/c: 3225092308 Swift code: PBBEMYKL
3. Please include these supporting documents/items:
  - a. ONE recent passport-sized print or digital photograph to attach with the admission form.
  - b. References: two Character Reference forms to be completed by-
    - i a pastor/ denominational leader/ elder (preferably from your current church or denomination.)
    - ii a friend who has known you for more than three (3) years.  
*\*References from spouse, family members and relatives are not admissible.*
  - c. Applicant's brief statement of reasons for applying to the college.
  - d. Applicant's brief statement of what you believe God has called you to do when you complete your studies.
  - e. Applicant's short testimony of conversion to the Christian faith.  
*\*\*Describe in your testimony your life before receiving Christ as your personal Savior and Lord, the very experience of coming to the Lord Jesus, highlighting pivotal moments, and how your relationship with Christ has changed your character and daily living.*
  - f. Copy of certificates, diplomas, degrees and latest educational transcript/s.  
*\*\* The college reserves the right to request for a certified true copy of educational documents.*
  - g. Copy of identification card (for local students).

### **ADDITIONAL ITEMS FOR INTERNATIONAL APPLICANTS:**

4. Photocopy of whole passport booklet.
5. English exam results, equivalent to TOEFL or IELTS standard (if English is not your first language).

The above checklist will help you include all that is necessary for your application.

Please complete all the steps above before sending in admission forms. Otherwise your acceptance may be delayed.

All non-English documents must be translated and notarized.

The admission application may not be valid if certified copies of original documents are not provided upon request.



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Affix  
Recent  
Passport-sized  
Photograph

No. 35, Lorong SS 23/6E, Taman SEA 47400 Petaling Jaya, Selangor, Malaysia  
Tel : +603 7887 3259 H/P: +603 0115630 7994 Email: enquiries@aoic.org.my

## APPLICATION FOR ADMISSION ☐ Full-Time ☐ Part Time

Please TYPE or WRITE LEGIBLY. All dates in Day/Month/Year.

A RM200.00 local application fee or US\$100.00 international application fee must accompany this application.

ACADEMIC TERM (circle one): Jan/ May/ Aug Year: \_\_\_\_\_

Program applying for (tick one only)	Program Credits
<input type="checkbox"/> Certificate in Ministry	36
<input type="checkbox"/> Certificate in Ministry (Pastoral Counselling)	36
<input type="checkbox"/> Diploma in Theology	72
<input type="checkbox"/> Bachelor of Ministry in Pastoral Counselling	120
<input type="checkbox"/> Bachelor of Theology	120
<input type="checkbox"/> Master of Arts in Intercultural Studies	60
<input type="checkbox"/> Master of Arts in Ministry	60
<input type="checkbox"/> Master of Arts in Pastoral Counselling	60
<input type="checkbox"/> Master of Divinity	99

### I. PERSONAL INFORMATION

Dr ☐ Rev ☐ Pastor ☐ Mr. ☐ Mrs. ☐ Mdm ☐ Miss ☐

Full Name: \_\_\_\_\_

(Full name as in identity card/passport)

Address: \_\_\_\_\_

(House #/Apartment #/Block)

(Street)

(City)

E-mail address: \_\_\_\_\_

(Country)

(Post Code)

Telephone: \_\_\_\_\_

(Home)

(Office x Ext)

(FAX)

(Handphone)

NRIC/ID No: \_\_\_\_\_

Passport No: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Nationality/

Ethnicity: \_\_\_\_\_

Place of Birth: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Date of Salvation: \_\_\_\_\_

Have you received the baptism in the Holy Spirit? YES NO

Date of Water Baptism (immersion): \_\_\_\_\_

by Church (name): \_\_\_\_\_

Languages: \_\_\_\_\_

(spoken)

(written)

### II. FAMILY INFORMATION

Marital Status: Single ☐ Married: Date \_\_\_\_\_ ☐ Widowed ☐ Divorced ☐ Remarried ☐

Spouse: \_\_\_\_\_

(Surname)

(Other name)

(Occupation)

Person to contact in case of emergency: \_\_\_\_\_

Relationship: \_\_\_\_\_

Telephone: \_\_\_\_\_

(Home)

(Office)

(Fax)

### III. EDUCATION & EMPLOYMENT INFORMATION

List all secondary, post-secondary education and special training (if any). *Copies of certs and latest transcripts must accompany this application form. It is your responsibility to request transcripts from the schools/colleges listed.*

School/ Institution	Medium of Instruction	Dates Attended	Highest Standard Passed

Please indicate your present and past employment (starting from the most recent)

Name of Employer	Type of Work	Period: From (year) To (year)

### IV. CHURCH AFFILIATION AND CHRISTIAN SERVICE

Home Church Name: \_\_\_\_\_ Registered Church Member: Yes/No \_\_\_\_\_

Address: \_\_\_\_\_  
(Unit/Lot #) (Street) (City) (Postal Code)  
E-mail address: \_\_\_\_\_  
(Country)

Your Pastor's Name: \_\_\_\_\_ Denomination: \_\_\_\_\_

Are you making a vocational change into full time Christian ministry? Yes /No

Give details of your involvement or ministry in your local church and other Christian groups since becoming a Christian.

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I certify that the information submitted in this application is true. If admitted, I agree to abide by the standards and rules of Alpha Omega International College and to cheerfully submit to those in authority. In addition, I understand that the highest standards of Christian character and behavior are expected of me.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_